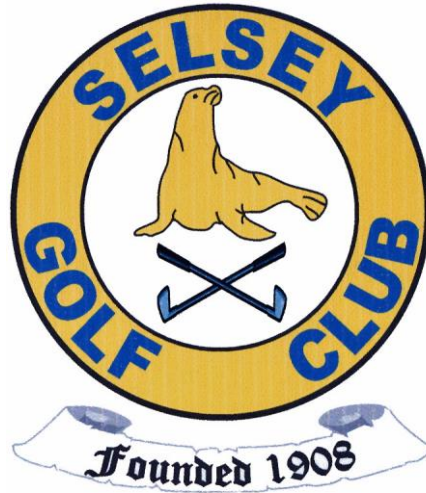


SELSEY GOLF AND COUNTRY CLUB



Golf Club Information

Club Rules, Bye-Laws & Section Rules

January 2017

(Amended 05/10/17)

Selsey Golf Club

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SELSEY GOLF CLUB

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CLUB RULES

1. NAME

The Club shall operate under the name of Selsey Golf Club, (hereinafter referred to as “the Club “)

2. OBJECTIVES

The Club is formed to provide a Golf course and Clubhouse for Members in return of an annual fee, and to supply members with refreshments and all things incidental to playing golf within the framework of current Equal Opportunities legislation.

3. CONSTITUTION

3.1. The Club is a Proprietary Club, the proprietor of which is the Selsey Country Club (hereinafter referred to as “the Company “) whose registered office is at Golf Links Lane, Selsey, West Sussex PO20 9DR, and shall be bound by the Memorandum and Articles of Association of the Company and these Rules and Bye-laws (herein referred to as the Club Rules). In the event of any conflict between the Memorandum and Articles of Association and the Club Rules, the former shall prevail.

3.2. The Company shall provide the Club with the necessary premises and facilities and shall be solely responsible for the engagement and payment of servants and for catering and all other matters involving the expenditure of money.

3.3. Every Member of the Club shall, subject to the Club Rules currently in force, be entitled to use and enjoy in common with other members the premises, furniture and fittings provided by the Company for the use of the Club.

3.4. Only Selsey Country Club Voting Members may vote on any constitutional matters.

4. THE BOARD OF DIRECTORS

The overall Management of the Club shall be vested in the Board of Directors of the Company.

5. THE GENERAL MANAGEMENT OF THE CLUB

5.1. CLUB SECRETARY

The Club Secretary shall be appointed by the Board of Directors of the Company

The Club Secretary shall be responsible: -

- a) to the Board of Directors of the Company and shall not act in any way contrary to their instruction;
- b) to the General Manager of Selsey Country Club.
- c) to the General Committee for the day to day running of the Club;
- d) for keeping full and correct Minutes of all General Committee, Extra-ordinary and Annual General Meetings, which shall be produced, confirmed and signed at the subsequent meetings.

No Member may conduct any Club or Section business with the Company Secretary or any Member of the Company Staff except through the Club Captain or the Club Secretary.

6. GENERAL COMMITTEE

6.1. Directors of Selsey Country Club are to have an open invitation to attend any General Committee Meeting.

6.1.1 The General Committee shall comprise Members from categories, a, b, d and f, (see rule 10).

All of whom shall be nominated in accordance with Rule 8 and elected at The Annual General Meeting in accordance with rule 9. If no nominations are received from category b, then the Board may nominate an appropriate person for election.

6.2. The General Committee shall have the power to regulate all Club matters, subject to the approval of the Company/General Manager and will be serviced by the Club Secretary. It shall also have the power to regulate all matters appertaining to the Men’s Section.

6.3. The General Committee shall consist of the following members

The President (ex officio)

The Club Captain (Chair of Committee) (ex officio but shall have the casting vote in the event of a tie on any resolution.)

The Club Vice-Captain (ex officio)

Immediate Past Captain (ex officio)

Ladies’ Captain or representative (ex officio)

Veterans’ Captain or representative (ex officio)

Honorary Treasurer
Eight ordinary members

- 6.4. A quorum shall consist of 6 (six) members of the General Committee, which must include the Captain or Vice-Captain plus five other members.
- 6.5. Each Committee shall have the power to co-opt members to their Committee as appropriate.
- 6.6. If there should be a vacancy on the General Committee by reason of the death or retirement of a Committee member during the year, the remaining members of the Committee shall have the power to co-opt an Adult Member of the Club with a minimum of twelve (12) months Membership and such co-opted Member or Members shall thereafter fill the vacant post and have full voting rights on the General Committee until the next Annual General Meeting.
- 6.7. The General Committee will meet as and when necessary to conduct the business of the Club. The minutes of these meetings will be posted on the noticeboard in the clubhouse.
- 6.8. Members of the Club may be invited to attend these meetings if decided necessary by the General Committee.

7. **SUB-COMMITTEES**

- 7.1 The General Committee may form a Sub-Committee subject to confirmation from the Board of Directors of Selsey Country Club.
- 7.2 Such Sub-Committee shall meet regularly in accordance with the direction of the General Committee and shall keep proper records of their proceedings.

8. **NOMINATION OF OFFICERS**

- 8.1. A notice calling for nominations for candidates for election to the General Committee from the membership shall be displayed on the main notice-board not less than twenty-one (21) clear days before the date of the Annual General Meeting.
- 8.2. Nominations in order to be valid, must be lodged with the Secretary fourteen (14) days prior to the Meeting and supported by the signatures of the Proposer and Seconder, who must be members of at least one years standing, and of the Nominees certifying their willingness to serve if elected. Notice of such Nominees shall be posted on the Notice Board not less than seven (7) clear days before the date of the Annual General Meeting.
- 8.3. The nomination for appointment of the office of Club President shall be made by the Club Captain and past Club Captains and passed to the General Committee, for ratification.
- 8.4. No person shall be nominated for office unless they are an Adult Member with a minimum of twelve (12) months Membership.

9. **ELECTION OF OFFICERS**

- 9.1. At the Annual General Meeting of the Club under the direction of the Chair of the Meeting, namely the President, the following Officers shall be appointed to hold office and shall be confirmed by the members of the Club in attendance at the AGM.
 - 9.1.1. The Club Captain whose appointment will be effective from 1 January following the AGM.
 - 9.1.2. The Club Vice-Captain (who is Captain-designate).These Officers will hold office for one year, but shall be eligible for re-election.

- 9.2. The appointment of Club President, confirmed by members at the Annual General Meeting, will hold office for two years and shall be eligible for re appointment

Following the election of a total of eight ordinary members to the General Committee at an Annual General Meeting, the General Committee, on the suggestion of the Captain, shall appoint the following Chairs of Sub-committees as agreed by the Board of Directors of Selsey Country Club.

The Chair of the Handicaps Committee;
The Chair of the Social Committee;
The Organiser of the Junior Section
The Chair of the Green's Committee

These Officers will hold office for two years and shall be eligible for re-election

If any of the Committee Chairs and Junior Organiser shall have held office for two consecutive terms of two years, they shall then stand down for a minimum of one year before presenting themselves for re-election.

10. MEMBERSHIP

10.1. The Club shall consist of the following categories of male and female Members in such numbers as the Company may from time to time consider appropriate: -

- a. Full members.
- b. Selsey Country Club Members (SCC)
- c. Honorary Members.
- d. Five-day Members.
- e. Junior Members
- f. Intermediate and Young Adult Members
- g. Temporary Members.
- h. Social Members.
- i. Other Members.

10.2. The unqualified expression 'Member(s)' used hereafter shall mean one of or all those classes listed (a) to (i) above, unless the contrary appears.

10.3. Social and Joint Social Members shall not by reason of Membership be under any financial liability except for payment of the annual subscription of the Company.

10.4. A full definition of Membership categories and entitlements are listed in Clause 12

11. ELECTION OF MEMBERS

11.1. The election of all new Members shall be vested in the General Committee with the exception of Selsey Country Club Members who have automatic rights of membership.

11.2. The names and address of the proposed candidate together with the name of the Proposer shall be submitted to the Secretary on the application form provided. The Proposer must be a Member with a minimum of twelve (12) months Membership and be acquainted with the candidate. Notification of the application for Membership shall be posted in the Club House at least fourteen (14) days prior to the date of the election.

11.3. No newly elected Member shall be entitled to any of the privileges of the Club until they have paid their entrance fee, if any, and Annual Subscription. In default of payment of the amount so due within one month of the sending of the notice of election, such election shall be liable to be invalidated.

11.4. A Member having paid their entrance fee, if any, and Annual Subscription shall be bound to submit to the Club Rules and shall be entitled to retain their Membership only on condition of them paying the Annual Subscription or any other sum due to the Company.

11.5. Past Members who have left the Club but wish to re-join may be proposed as in clause 11.2, and if elected will pay 15% of the Entrance Fee, if any, and the full Annual Subscription, or proportion, subject to the date of re-joining.

12. MEMBERSHIP CATEGORIES: DEFINITIONS

12.1. FULL MEMBERS

12.1.1. Full Membership is open to any adult aged 30 and above, subject to payment of the Full Annual Subscription as published from time to time by the Company.

12.1.2. Full Members may enjoy the facilities of the golf course 7 days of the week and are entitled to participate in any competition designated by the General Committee, held on Saturdays and Sundays.

12.2. SELSEY COUNTRY CLUB MEMBERS

12.2.1. An unlimited number of Golf Memberships shall be provided to Selsey Country Club Members who are chalet owners or their spouse/their child – subject to payment of the Annual Selsey Country Club (SCC) subscription(s) as published from time to time by the Company.

12.2.2. Selsey Country Club Members are entitled to the same rights and privileges as Full Members as identified in clause 12.1.2.

12.3. HONORARY MEMBERS

12.3.1. The General Committee may recommend to the Company the appointment of Honorary Members.

12.3.2. The Company may elect persons as Honorary Members (without subscription) giving prior notice to the Club.

12.4. FIVE-DAY MEMBERS

- 12.4.1. Five-Day Membership is open to any adult aged 30 and above, subject to payment of the Five-Day Annual Subscription as published from time to time by the Company.
- 12.4.2. Five-day Members shall have the same rights and privileges as Full Members, except that normally they shall only be able to enjoy the facilities of the golf course Monday to Friday without payment of a green fee.
- 12.4.3. They may play on Saturdays or Sundays, subject to payment of the appropriate green fee as published from time to time. They may also play on Saturdays or Sundays in any competition(s) specified by the General Committee without paying a green fee.
- 12.4.4. They may play on Public and Bank Holidays without payment of a green fee.

12.5. JUNIOR MEMBERS

- 12.5.1. Girls and boys under the age of 18 years may be elected as Junior Members who will be subject to the Rules laid down for them by the Junior Organiser. On reaching the age of 18 years (and subject to clause 12.6 below) they will cease to be Junior Members but if they wish to be considered for continued Membership, must make a formal written application to join the next appropriate category of Membership. Provided their application is approved by the General Committee they will be transferred to the next category of Membership and required to pay the relevant Annual Subscription (or portion thereof).

12.6. INTERMEDIATE AND YOUNG ADULT MEMBERS

- 12.6.1. A limited number of young men and women attending full time at a recognised educational establishment aged between 18 and 24 years on the 1 April of the year in question may be elected as Young Adult Members on payment of a modified subscription to be specified annually by the Company. On reaching the age of 25 years on the 1 April of the year in question they will cease to be Young Adult Members but become Intermediate Members.
- 12.6.2. Intermediate Members aged between 25 and 30 years on the 1 April in question need not be in full time education, but if they wish to be considered for continued Membership upon reaching the age of 30 they must make formal written application to join the next appropriate category of Membership. Provided their applications are approved by the General Committee they will be elected and required to pay the relevant Annual Subscription (or portion thereof).

12.7. TEMPORARY MEMBERS

- 12.7.1. Visitors who are members of any recognised Golf Club affiliated to the National Golf Unions or the Ladies Golf Union, may be admitted as Temporary Members of the Club on payment of the green fees current at the time.
- 12.7.2. Visitors who are guests of Members may be admitted as Temporary Members on payment by the host Member of the prescribed green fee. The Member must accept full responsibility for all guests so admitted.
- 12.7.3. Temporary Members shall not have the right to play during Club Competitions.
- 12.7.4. The Company reserves the right at its absolute discretion to withdraw, at any time, the privileges granted to any Temporary Member without liability to refund any green fee paid and also to alter or amend the fees for Temporary Members as and when considered necessary.

12.8. SOCIAL MEMBERS

- 12.8.1. Social membership is available upon payment of the Annual Social Membership subscription. Upon payment of the appropriate green fee they may play on the course 7 days per week apart from during Club Competitions, unless otherwise specified by the General Committee. No Social Member may vote at general meetings

12.9. OTHER MEMBERS

- 12.9.1. The Company may grant Membership including the courtesy of the Course and of the Clubhouse to such persons as they think fit.

13. PRIVILEGES ON THE COURSE AND IN THE CLUB HOUSE.

- 13.1. The Company may grant the courtesy of the Course and of the Clubhouse to such persons as they think fit.

14. ANNUAL SUBSCRIPTIONS AND ENTRANCE FEES

- 14.1. The rates of Annual Subscriptions, Entrance Fees and instalment options if any shall be decided by the Company.
- 14.2. All Annual Subscriptions shall become due on the 1st of April each year, unless a valid 12-month instalment option is exercised in writing to the Secretary by the 5th March of the previous year's Membership period. Failure to fulfil 12 months' instalments in any one year will result in a re-joining fee of £200 should the Member decide to renew their Membership.
- 14.3. A member paying by instalments shall pay on the due date without further demand. In the event that such instalment is not received within fourteen (14) days of the due date, the Company may, at their discretion, cancel the membership of such defaulters.
- 14.4. If any Annual Subscription of any class of member (not being a member who has exercised a valid 12-month instalment option) has not been received by the Club by the 30th April the Company may, at their discretion, cancel the membership of such defaulters.
- 14.5. No members in arrears with their subscriptions paid through direct debit shall be eligible to take part in any competition or enjoy the benefits of the bar credit.

15. BAR CREDIT

- 15.1. All Members within the categories of Full, Selsey Country Club, Five Day, Intermediate, Young Adult and Honorary Membership together with their Annual Subscription, shall pay to the Club a sum to be decided by the Company, which shall be known as the "Bar Credit".
- 15.2. The Company shall establish such rules as may be appropriate to control the operation of the "Bar Credit" account, which rules shall include
 - 15.2.1. provision of a magnetic stripe plastic card on which the "Bar Credit" is recorded and which the Member must present to the bar staff to enjoy the privileges' provided by the card.
 - 15.2.2. provision to ensure that the balance of the "Bar Credit" belonging to any individual Member is properly recorded and available to such member on request;
 - 15.2.3. the installation of the appropriate technology to maintain such records;
 - 15.2.4. provision to ensure that members spending money on bar purchases from the "Bar Credit" shall be given an appropriate discount.
- 15.3. Clauses 14.1 to 14.5 of the Club Rules shall apply in all respects to the payment of "Bar Credit".
- 15.4. When a Member gives notice in writing to the Club Secretary of their intention to resign from the Club, or their Membership otherwise ceases, any balance on the "Bar Credit" account shall be transferred to the General funds of the Club unless they request repayment within three (3) months after their resignation or cessation of Membership.

16. DISCIPLINARY PROCESS

- 16.1. It is expected of every Member that they will comply at all times to the Club Rules and individual notices as published from time to time, together with individual Section Rules where applicable. Failure to comply with the foregoing may lead to disciplinary procedures being taken out against the Member. In the case of a breach of the Dress Regulations in the Clubhouse or on the Course, or a breach of General Behaviour as stipulated in Clause 8 of the Bye-Laws A, a request to a Member or visitor may be made to leave the premises.
- 16.2. A failure by a Golf Club Member to comply with the Club Rules will initially be brought to the attention of the Club Secretary, who will advise the Member concerned of this breach together with a request that the matter be remedied within a given timescale. Should the Member refuse/fail to remedy the non-compliance with the Club Rules within the specified timescale, a disciplinary letter from the General Committee will be sent to the Member. A further failure to comply with the Club Rules will invoke a final warning letter from the General Committee. In the case of a non-golfing Country Club Member, any non-compliance to the Club Rules will be referred to the General Manager of the Company for resolution.
- 16.3. In the event that a Golf Club Member, in receipt of a final letter of warning from the General Committee repeatedly refuses/fails to comply with the Club Rules, the General Committee may recommend to the Company that a letter be sent to the Member inviting them to resign within a qualified timescale. In the case of a non-golfing Country Club Member repeatedly refusing/failing to comply with the Club Rules, the matter will be referred to the Company for further action.
- 16.4. If having received a letter from the Company, inviting the Golf Member to resign, they fail to do within the specified timescale, the General Committee may consider the expulsion or suspension of the Member at their next regular meeting, provided that a period of 2 weeks has expired from the

specified resignation date. At such a meeting, the Member whose expulsion or suspension is under consideration shall have the right to offer an explanation to the General Committee of their conduct either orally or in writing and to call witnesses before the General Committee. If no such explanation is offered, or if offered and not accepted, the General Committee shall have the power to expel or suspend the Member, after a vote to do it is carried out by a majority decision of the Committee. If expelled the Member shall forthwith cease to be a Member of the Club.

16.5. If any explanation offered is deemed by the General Committee to be unsatisfactory the Member concerned shall be so notified and shall have the right to have the matter considered by the Club at an Extra-Ordinary General Meeting. If such right is exercised, in writing to the Club Secretary within seven (7) working days of the notification, an Extra-Ordinary General Meeting of the Club shall be convened. At such a meeting the Member shall have the right to offer an explanation of their conduct either orally or in writing and to call witnesses, but not to be represented legally or otherwise by a third party. Following this representation, the matter shall be put to a vote at the meeting for expulsion or suspension of the Member. Subject to two-thirds of the Members voting for expulsion or suspension, the member shall thereupon, in the case of expulsion cease to be a Member of the Club, or in the case of suspension accept the period of suspension.

16.6. The General Committee, with the approval of the Company, shall have the power to exclude such Member from the Club premises and facilities until the case has been finally decided.

16.7. Any Member expelled from the Club shall upon ceasing to be a member forfeits all right to and claim upon the Club and its property and funds.

17. RESIGNATION OF MEMBERSHIP

Any class of Member wishing to resign Membership shall give notice in writing to the Secretary on or before the last day of the financial year. In the absence of such notice Rule 15.4 will not apply.

18. ANNUAL GENERAL MEETING AND EXTRA-ORDINARY GENERAL MEETINGS

18.1. ANNUAL GENERAL MEETING

The Annual General Meeting of the Club shall be held in December at such time and place as the General Committee may determine.

The following procedure shall be adopted for the purpose of giving notice of the Annual General Meeting, or any Extra-Ordinary Meeting at which nominations for office are required.

18.1.1. The Secretary shall display a public notice to all Members not less than twenty-one (21) days prior to the date of the Annual General Meeting stating the date, time and place of the Meeting and asking for appropriate nominations.

18.1.2. Subject to 18.1.4 valid nominations must be lodged with the Secretary fourteen (14) days prior to the Meeting and supported by the signatures of the Proposer and Seconder, who must be members with a minimum of 12 months Membership and the Nominee certifying their willingness to serve if elected.

18.1.3. Notice of such Nominees will be posted on the Notice Board not less than seven (7) days prior to the Meeting.

18.1.4. The General Committee shall have power to accept late nominations in a case where there are no other Nominees for office.

18.1.5. Fifteen (15) members shall constitute a quorum.

At any Annual General Meeting or Extra-Ordinary General Meeting of the Club, the President or in his absence, the Club Captain shall preside.

18.1.6. At any Annual General Meeting or Extra-Ordinary General Meeting, a resolution put to the vote of the meeting shall be decided on a show of hands unless a poll (before or on the declaration of the result of the show of hands) is demanded (a) by the Chair, or (b) by at least five (5) Members present in person. A declaration by the Chair (either on a show of hands, or if applicable, following a poll), that a resolution has been carried, or not carried, or carried or not carried by a particular majority and an entry to that effect made in the Minutes of the Club shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of, or against such a resolution.

18.1.7. In the case of an equality of votes at an Annual General Meeting or Extra-Ordinary General Meeting, whether upon a show of hands or at a poll, the Chair shall be entitled to a casting vote.

18.1.8. Only members whose subscriptions have been paid shall be entitled to be present or to vote at any Annual General Meeting or Extra-Ordinary General Meeting or on a poll.

- 18.1.9. All Members of categories (a-d &f) specified in Rule 10 hereof shall be entitled to vote at any Annual General Meeting or Extra-Ordinary General Meeting of the Club. Staff members may attend Annual General Meetings or Extra-Ordinary General Meeting but may not vote.
- 18.1.10. If a Member wishes to propose a resolution for inclusion in the Annual General Meeting agenda, notice shall be given to the Secretary in writing by the proposer which must be seconded by another Member at least fourteen (14) days before such an Annual General Meeting, save that in the case of a counter proposal eight days' notice shall be given in writing. Only Selsey Country Club Voting Members may vote on constitutional matters.

18.2. EXTRAORDINARY GENERAL MEETING.

- 18.2.1. An Extraordinary General Meeting of the Club may be called by The Board of Directors and/or the General Committee at any time they consider necessary or by twenty (20) members signing a requisition. The Secretary shall notify all Members in writing, calling such a meeting within twenty-one (21) days of the appropriate decision or requisition.
- 18.2.2. If within thirty (30) minutes from the time appointed for the Extra-Ordinary General Meeting a quorum is not present, the meeting, if convened upon the requisition of Members, shall be dissolved; in any other case it shall stand adjourned to the same day on the next week, at the same time and place, or to such other day and at such other time and place as the Board of Directors and/or General Committee may determine. At any such adjourned meeting fifteen (15) Members shall constitute a quorum. Only Selsey Country Club Voting Members may vote on constitutional matters.

19. ACCOUNTS

- 19.1. The Company shall present an annual statement of audited accounts of the Club to the Members at the Annual General Meeting.
- 19.2. A copy of such accounts shall be made available to the Members not less than fourteen (14) days before the Annual General Meeting.
- 19.3. Golf Club annual accounts will be presented to Selsey Country Club on a yearly basis.

20. CLUBHOUSE HOURS AND HOURS OF PLAY

- 20.1. The hours of opening and closing of the Clubhouse and use of the Course shall be fixed by the Company from time to time and a notice thereof shall be posted in the Clubhouse.

21. LICENSING

- 21.1. Intoxicating liquor for consumption on the Club premises may only be sold to persons 18 years & over
- 21.2. The permitted hours for the sale of such liquor shall be fixed and may be varied from time to time by the Company in accordance with the statutory provisions for the time being in force, and notified to the appropriate Authorities.

22. MEMBERS' ADDRESSES

- 22.1. Notices distributed or sent by ordinary pre-paid post to addresses of members as recorded in the books of the Club shall be considered as duly delivered.

23. CLUB RULES

- 23.1. The General Committee is empowered to make, amend or repeal any Rule or Bye-Law specified within the Club Rules subject to the approval of the Board of Directors of the Company. Following this approval, such change(s) shall be posted in the Clubhouse and shall be binding on all Members and visitors to the Club. If a Member objects to any change(s) to the Club Rules they should, in the first instance, make their objection in writing, to the Club Secretary, who will bring this to the attention of the General Committee. The General Committee will consider the objection and decide upon it. If dissatisfied with the decision, the Member will have recourse to Rule 18.2.1, failing which they may raise the matter at the next Annual General Meeting.

24. INTERPRETATION OF THE CLUB RULES

- 24.1. The Company shall be the sole authority for the interpretation of the Club Rules made from time to time by the General Committee. The decision of the Company upon any question of interpretation or upon any matter affecting the Club and not provided for by the Club Rules shall be final and binding on the Members.
- 24.2. Only Selsey Country Club Voting Members may vote on any constitutional matters.

25. AMENDMENT OF THE CLUB RULES

- 25.1. The Club Rules may be added to, repealed or amended by resolution at any Annual or Extraordinary General Meeting and with the assent of the Company, provided that no such resolution shall be deemed to have been passed unless it is carried by a majority of at least two-thirds of the Members voting thereon.
- 25.2. Written notice of proposed amendments shall be given to the Club Secretary at least twenty-one (21) days before such a meeting and such notice shall be posted in the Clubhouse forthwith.
- 25.3. The Club Rules will be displayed in the Clubhouse and be available to any Member upon request.
- 25.4. No rule of the Mens, Ladies or Veterans Sections shall be repealed or altered, and no new rule shall be made save by strict adherence to the specific Rules as detailed for the individual sections, and provided that such changes do not contravene these Club Rules. Any proposed changes shall be made in writing to the Club Secretary who will refer it to the Company for their approval.

26. MEMBERS BOUND BY THE CLUB RULES

Every Member shall be bound by and submit to the Club Rules or any amendment thereof. Failure to do so may lead to Disciplinary Procedures being taken against the Member concerned, see Rule 16.

27. COMPLAINTS

- 27.1. All complaints shall be made in writing to the Secretary who shall report them immediately to the General Committee.
- 27.2. In no instance shall an employee of the Club or the Company be reprimanded by any member.

28. SUGGESTIONS

Suggestions should be made in the book provided for that purpose.

29. GENERAL

- 29.1. All Members shall pay for the expenses they incur in the Club, whether for themselves or for Guests introduced by them, by cash, cheque supported by a valid Bank card, or the "Bar Credit" card with a sufficient credit balance.
- 29.2. Any Member(s) who shall wilfully or negligently damage any property of the Club, or cause injury or damage to any person or the property of such person, shall make good the same at their own expense.
- 29.3. No Member shall take away from the Club any article belonging to or hired by the Club, without prior permission of the Club Secretary.
- 29.4. No paper, notice or placard written or printed shall be put up in the Clubhouse without the sanction of the General Committee or signature of the Club Secretary or General Manager.
- 29.5. Dogs, except Guide-dogs, or other animals are not allowed in the vicinity of the Clubhouse or on the Course.
- 29.6. No Member shall sell to another Member golf clubs, equipment, golf shoes, or clothing specifically designed for golf on a commercial basis. For the purpose of this Rule any such items shall be presumed to be for a commercial purpose unless the goods are second hand and/or previously used by the Member selling the same.
- 29.7. No Member shall undertake for reward the repair of golf clubs belonging to another Member, or the teaching of golf to another Member.

30. HEALTH AND SAFETY

- 30.1. The Company has a Health and Safety Policy copies are available from the Secretary's Office. All Members must be aware of the policy and of the persons responsible for ensuring that it is adhered to. Employees must sign a declaration that the Policy has been read and understood and will be given a copy to be kept.

31. HEADINGS

The headings to the Club Rules are for ease of reference and shall not be taken into account in their interpretation.

Selsey Golf Club

Section Rules

MEN'S SECTION RULES

1. The Club is formed to provide for the members a Golf course and Clubhouse, and to supply Members with refreshments and all things incidental to playing golf within the framework of current Equal Opportunities legislation.
2. No Member may conduct any Club or Section business with the Company Secretary or any member of the Company Staff except through the Club Captain or the Club Secretary.
3. The general management of the Men's Section shall be vested in the General Committee.
4. Gentlemen attaining the age of 60 are entitled to join the Veterans' Section

LADIES' SECTION RULES

1. The Club is formed to provide for the Members a Golf course and Clubhouse, and to supply Members with refreshments and all things incidental to playing golf within the framework of current Equal Opportunities legislation.
2. No Member may conduct any Club or Section business with the Company Secretary or any Member of the Company Staff except through the Club Captain or the Club Secretary.
3. The general management of the Ladies' Section shall be vested in a Ladies' Committee. The Committee shall consist of a maximum of eight members comprising the Captain, the Vice-Captain (who is the Captain-designate), the Past-Captain, Section Secretary, Section Treasurer, Handicap / Competition Secretary together with up to three other elected Members. The Committee is quorate when five of its members are present for the whole meeting.
4. The appointment of the Captain and Vice-Captain shall be confirmed at the Ladies' Annual General Meeting and they will hold office for one year, but may be eligible for re-appointment. The Lady Captain, or her representative, is eligible to sit on the General Committee during her term of office.
5. Following the election of up to seven ordinary Members to the Ladies' Committee, it shall appoint, on the suggestion of the Captain, Members to serve as Section Secretary, Section Treasurer, Handicap Secretary, and Competitions Secretary.
6. The Ladies' Committee shall have full power to arrange and transact all the business of the Ladies' Section, insofar as the Club Rules laid down by the General Committee are not contravened. The Captain and Past-Captain shall be *ex officio*. In the event of a tied count on any resolution the Captain shall have the casting vote. Only Selsey Country Club Voting Members may vote on any constitutional matters.
7. If a vacancy occurs on the Ladies' Committee by reason of retirement or death, the Ladies' Committee shall have the power to co-opt any Lady Member with a minimum of 12 months Membership. Such co-opted members shall have full voting rights on the Ladies Committee until the next Ladies' Annual Meeting.
8. Before the Section's Annual General Meeting a sub-committee consisting of the Captain, the Captain-designate and serving Past-Captain shall propose a current, or previously elected Ladies' Committee Member, for appointment as the next Vice-Captain.
9. A notice calling for nomination of Members of at least one year's standing to fill vacancies on the Ladies Committee shall be posted on the Ladies' Notice Board not less than 21 days before the date of the Ladies' Annual General Meeting.
10. Nominations in order to be valid, must be supported by the signatures of the Proposer and Seconder (who must be Members of at least one year's standing), and of the Nominees, certifying their willingness to serve, if elected. These nominations shall be posted on the Notice Board not less than 7 clear days before the date of the Ladies' Annual General Meeting. Playing members over the age of 18 are entitled to vote.
11. Each elected member shall serve initially for a period of two years and shall be eligible to stand for re-election. This shall be for a term of two additional years, and at the end of each term the Member can stand for re-election.
12. The Ladies' Annual General Meeting shall be held each year in the fortnight preceding the Club's Annual General Meeting at which the Section Treasurer shall present a statement of accounts. Any resolution which may have been proposed and seconded shall be displayed on the Ladies' Notice Board at least 7 days before the date of the Ladies' Annual General Meeting.
13. An Extraordinary General Meeting of the Ladies' Section, of which seven days' notice shall be given, may be called at any time by the Committee or on a request in writing being made to the Captain, signed by at least ten members of the Ladies' Section, stating precisely the resolution(s) to be proposed. Only business for which the Extraordinary General Meeting has been called shall be discussed.

14. No Rule of the Ladies' Section shall be repealed or altered, and no Rule shall be made, save by a two-thirds majority of the Members present at the Ladies' Annual General Meeting, or at any Extraordinary General Meeting of the Ladies Section convened in accordance with Rules 2 and 11 hereof. Any Member or Members wishing to propose any new Rule or alteration of any existing Rule, shall give 7 days' notice thereof in writing to the Secretary, stating precisely the new Rule or the alteration of any existing Rule to be proposed.
15. Competitions
 - 15.1. No 18-hole Stroke-play Competitions need be drawn. *
 - 15.2. A Starting Sheet shall be displayed at least 7 days before each Stroke-play Competition.
 - 15.3. Starting sheets may differ according to the format and type of match.
 - 15.4. Medals/Extra Medals and Stablefords will be played in accordance with the LGU Rules.
 - 15.5. Only Ladies with a handicap are permitted to mark Ladies Competition cards.
 - 15.6. The Ladies Competitions take place mainly on Mondays and Fridays.
 - 15.7. Business Ladies (and their Lady partners) may play their LGU Medal competitions on a Saturday subject to availability of tee-times.
 - 15.8. All arrangements and qualifications for all Ladies Competitions can be found in the LGU handbook and the lists located in the Ladies Locker room.
 - 15.9. Junior girls are regulated by the Ladies Committee as governed by the LGU Rules. Junior girls may enter all Junior competitions, and any Ladies competition for which they are eligible.
 - 15.10. A Competition must have a minimum of six entrants for it to count as a qualifying Competition
16. 5-day Ladies Members may play on Saturdays or Sundays in any competition(s) specified by the General Committee without paying green fees.

VETERANS' SECTION RULES

1. The Club is formed to provide for the Members a Golf course and Clubhouse, and to supply Members with refreshments and all things incidental to playing golf within the framework of current Equal Opportunities legislation.
2. No Member may conduct any Club or Section business with the Company Secretary or any Member of the Company Staff except through the Club Captain or the Club Secretary.
3. Membership of the Veteran's Section is open to men aged 60 or more.
4. The general management of the Section shall be vested in a Veterans' Committee consisting of a maximum of nine Members comprising the Captain, the Vice-Captain (who is the Captain-designate), the Past-Captain, and six other elected members. This maximum number excludes any member who may be co-opted to the Committee during the year. The Committee is quorate when five of its Members are present for the whole meeting.
5. The appointment of the Captain and Vice-Captain shall be confirmed at the Veterans' Annual General Meeting; they will hold office for one year, but may be eligible for re-appointment. The Veterans' Captain, or his representative, is eligible to sit on the General Committee during his term of office.
6. The Veterans' Committee shall have full power to arrange and transact all the business of the Veterans' Section, insofar as the Club Rules laid down by the General Committee are not contravened. Following the election of Members to the Veterans' Committee, it shall appoint, on the suggestion of the Captain, Members to serve as Section Secretary and Section Treasurer. Only Selsey Country Club Voting Members may vote on any constitutional matters.
7. The Captain and Past-Captain shall be *ex officio*. In the event of a tied count on any resolution the Captain shall have the casting vote.
8. The Veterans' Committee shall have the power to co-opt any Veteran Member with a minimum of twelve months Membership. Such co-opted Members shall have full voting rights on the Veterans' Committee until the next Annual General Meeting.
9. On or before the July meeting the Captain-designate shall present to the Veterans' Committee his Nomination for the following year's Vice-Captain. Once his recommendation has been accepted by the Committee, it will be presented at the following Veterans' Annual General Meeting for ratification.
10. A notice calling for nomination of candidates to fill vacancies on the veterans' Committee shall be posted on the Veterans' Notice Board not less than 21 days before the date of the Veterans' Annual General Meeting.
11. Nominations in order to be valid, must be supported by the signatures of the Proposer and Seconder, with a minimum of twelve (12) months Membership and of the Nominee, certifying their willingness to serve, if elected. These nominations shall be posted on the Notice Board not less than 7 clear days before the date of the Veterans' Annual General Meeting.
12. Each elected member shall normally serve for two years. Should any elected member wish to continue on the Veterans' Committee after their two-year office they can stand for re-election to the Committee on a yearly basis.
13. The Veterans' Annual General Meeting shall be held each year in the fortnight preceding the Club's Annual General Meeting at which the Section's Treasurer shall present a statement of accounts. Any resolution which may have been proposed and seconded shall be displayed on the Veterans' Notice Board at least 7 days before the date of the Veterans' Annual General Meeting.
14. An Extraordinary General Meeting of the Veterans' Section, of which seven days' notice shall be given, may be called at any time by the Veterans' Committee, or on request in writing to the Captain and signed

by at least ten members of the Veterans' Section, stating precisely the resolution(s) to be proposed. Only business for which the Extraordinary General Meeting has been called shall be discussed.

15. No Rule of the Veterans' Section shall be repealed or altered, and no Rule shall be made, save by a two-thirds majority of the members present at the Veterans' Annual General Meeting, or at any Extraordinary General Meeting of the Veterans' Section convened in accordance with Rule 13 hereof. Any member(s) wishing to propose any new Rule or alteration of any existing Rule, shall give seven days' notice thereof in writing to the Section Secretary, stating precisely the new Rule or the alteration of any existing Rule to be proposed.

16. Competitions

- 16.1 The Veteran's competitions take place mainly on Wednesdays.
- 16.2 Partners and tee-times for all 18-hole Medal and Stableford competitions, except those already designated 'Pick Your Own Partner', shall be drawn.
- 16.3A Starting Sheet shall be displayed at least 3 days before each Stroke-play Competition. Starting sheets may differ according to the format and type of match.
- 16.4 5-day Veteran members may play on Saturdays or Sundays in any competition(s) specified by the General Committee without paying a green fee.

JUNIOR SECTION RULES

1. The Club is formed to provide for the Members a Golf course and Clubhouse, and to supply Members with refreshments and all things incidental to playing golf within the framework of current Equal Opportunities legislation.
2. Boys and girls under the age of 18 years on April 1st in the year in question may be elected as Junior Members and pay subscriptions in accordance with the Club's published terms.
3. The Junior Organiser shall appoint a Captain and Vice-Captain. These officers together with two other Members shall form a Committee of five. The appointments shall be for one year, which shall correspond with the Club's official year. All records must be available for inspection by the Club's appointed Officers. Correct Minutes of meetings must be kept and a copy sent to the Club Secretary.
4. The handicaps for Junior Members will follow proposals laid down by the English Golf Union. These are the responsibility of the Handicapping Committee
5. Competitions.
 - a) Male Juniors with CONGU handicaps of 18 or lower, who have played in a minimum of six Junior Competitions (when organised), may enter all Mens competitions, subject to competition conditions.
 - b) When playing in a Trophy or Medal competition, the Junior must play with at least one adult member. In pairs knock-out competitions, two Junior Members may enter together.
6. Girls shall be under the jurisdiction of the Ladies Section.
7. No Junior Member without an official CONGU handicap shall be allowed to play on the laid out section of the Course unless accompanied by an adult playing member of the Club.
8. No Junior Member shall be permitted to purchase intoxicating drinks nor be allowed to congregate at the Bar or play the gaming machines. They may, however, purchase soft drinks and confectionery.
9. The etiquette of Golf must be studied and strictly observed.
10. All Junior Members are bound by the Club Rules.
11. Junior Members will be called to answer to the appointed Club Officials for any breach of Rules reported to them, and will be bound by any decision made by the General Committee.

SELSEY GOLF CLUB

BYE LAWS

BYE-LAWS A: CLUBHOUSE

1. CLUBHOUSE HOURS

In accordance with Club Rules (Rule 20 refers), the Clubhouse will be opened at 07:00 am throughout the year. The Clubhouse will be closed 30 minutes after the evening bar closing times unless otherwise specified by the Board of Directors or General Manager of the Selsey Country Club.

2. BAR HOURS

These will be in accordance with Club Rule 21.2.

3. GAMBLING

No Member may organise or participate in, card games, board games, dice or similar activities wherein money is exchanged in or about Selsey Golf Club unless prior authorisation has been granted by the General Manager after a prior request for such activity has been made to the Club Secretary and/or the General Committee.

4. PRIVATE PARTIES

Private parties may be held at the Clubhouse by arrangement with the Club Secretary and the Company and the General Manager of Selsey Country Club.

5. RESTAURANT

5.1. The capacity of the Restaurant is a maximum of 24 which shall not be exceeded. All main meals chosen from the menu, are to be consumed within the Restaurant. Snack meals chosen from the menu may be consumed in the main bar area.

5.2. In the event of the Restaurant being fully utilised, two tables in the main bar, on either side of the patio doors may be used as an overflow area.

5.3. When the Clubhouse is booked for functions or Club events, the dining room may be utilised by accessing the entrance to the right of the Clubhouse.

6. LOSS, DAMAGE OR THEFT OF PERSONAL PROPERTY

The Club is not responsible for the loss, damage or theft of personal property left on or around the premises or car park. This includes items stored in lockers.

7. DRESS REGULATIONS

7.1 Members and visitors using the bar or dining areas must be dressed in a clean, tidy and appropriate manner.

7.2 Tailored shorts, worn with socks and sports shoes, smart denim jeans and polo shirts or tee shirts are permitted.

7.3 The following items of clothing may not be worn in the Clubhouse

a. Vest tops

b. Golf shoes

c. Track suits.

7.4 Golf shoes, and shorts may be worn in the Spike-bar

7.5 The Company Directors, General Committee Members, Secretary, General Manager and Food and Beverages Manager, have the right to refuse entry to, or ask any person to leave who, in their opinion is incorrectly dressed or behaving inappropriately. Should such a person, being a Selsey Golf Club Member, refuse to do so then they will be subject to the Disciplinary Process detailed in Rule 16.

7.6 On special occasions e.g. Pro-am, Invitation Days in order to facilitate the running of play on the course, the above dress regulations may be altered for the day by the appropriate Captain, Secretary, or the Competition organiser.

8. GENERAL BEHAVIOUR.

8.1 Abusive, offensive or threatening language or behaviour is prohibited on the course, on the Practice areas and in the Clubhouse at all times.

- 8.2 No dogs, with the exception of guide dogs, are allowed on the course or in the Clubhouse at any time.
- 8.3 No unsupervised children may use the facilities of the Club. Parents/Guardians of children using the facilities of the Club are requested to adequately supervise their children and ensure that they comply with the Club Rules. Failure to do so, may lead to a request from the staff to vacate the premises. Children are not permitted in the Main Bar after 21:00pm unless attending a Private Function. Children are permitted in the Restaurant if dining after 21:00pm.

9 MOBILE TELEPHONES.

- 9.1 The use of mobile telephones in the Clubhouse or on the Course except in the case of an emergency, is prohibited. Mobile phones maybe used in the Clubhouse foyer.

BYE-LAWS B: COURSE.

1. OPENING AND CLOSING TIMES

The opening and closing times of the course are displayed in the Club House and Pro Shop.

Disclaimer: The use of the course outside of published hours is deemed to be at the Members own risk.

2. BUGGIES

Motorised golf buggies are not permitted on the course without the permission of the Secretary or the Professional.

3. PRACTICE AREAS

3.1. The designated areas for practice are as follows: -

3.1.1. The area to the right of the 8th fairway.

3.1.2. The Putting Green.

3.1.3. The Professionals and their pupils have priority on the Practice areas.

3.1.4. All practice balls (specially marked) are the property of the Professional.

3.1.5. Pitching and/or chipping on to the Putting Green are prohibited except from the area so designated.

3.2. 5-Day Members may use these areas at weekends but must give priority to Full Members.

4. WHITE AND YELLOW TEES

3.1. The White Tees may only be used for Competitions and Matches, if so designated.

3.2. The Yellow Tees must be used for all casual golf, certain Competitions and Matches if so designated.

3.3. The White Tees may also be used for match and competition practice rounds with the authorisation of the Secretary.

3.4. The Ladies must use the Red/LGU tees at all times.

5. TEE MATS

If tee mats are in use, all tee shots must be made from the mat.

6. DRESS REGULATIONS - COURSE

6.1. All Members and Visitors must wear tailored golf apparel on the course and appropriate golf shoes/boots. Tailored shorts may be worn.

6.2. The following items are not permitted

a. Denim clothing.

b. Collar-less tee shirts.

c. Sweat shirts, unless worn over a shirt with a collar.

d. Untailored shorts, multi pattern shorts, or short shorts.

e. Trousers tucked in socks.

f. Shirts outside of trousers.

g. Shell or track suits.

h. Caps with the peak worn at the back of the head.

6.3. Ladies must conform appropriately to their Dress Regulations.

6.4. The Club reserves the right to refuse entry to the course to any Member or Visitor who is incorrectly attired.

7. GOLF TROLLEYS.

Local notices regulating the movement of golf trolleys must be strictly observed.

BYE-LAWS C: COMPETITION REGULATIONS

1. COMPETITION REGULATIONS

- 1.1 The Rules of the Game of Golf as adopted by the Royal and Ancient Golf Club of St. Andrews shall govern play on the Course.
- 1.2 The etiquette of golf must be studied and strictly observed at all times
- 1.3 Mens, Ladies and Veterans Club matches must be arranged in collaboration with the Club Secretary
- 1.4 Unless play is officially suspended through inclement weather, starting times must be adhered to. A player electing not to do so and playing at a later time will be disqualified from the competition.
- 1.5 The non-availability of one partner in a four-ball match is not a valid reason for the match not being played within the time limit.
- 1.6 Entry sheets will be displayed in advance of any drawn competitions. In match-play competitions where advance payment is required, entry on the entry sheet is a commitment by the entrants to play.

2. COMPETITIONS AND MATCHES

- 2.1 The General Committee shall arrange a list of fixtures that the Club Secretary shall make available to Members and shall exhibit in the Clubhouse.
- 2.2 Competition Regulations shall be displayed in the Clubhouse and may be altered by the General Committee as necessary.

3. GOLF HANDICAPS

- 3.1 Any member wishing to play in competitions must have a CONGU ® golf handicap.
- 3.2 Applicants accepted by the General Committee unable to provide a current handicap certificate shall submit to the Handicap Secretary, a minimum of three or six cards totalling 54 holes for handicap allocation within six months from acceptance. All cards submitted must be marked by a member of the Club who holds a current CONGU® handicap.
- 3.3 No members shall play in any competition until they have been allocated a CONGU ® or Club Handicap, unless it is for the purpose of submitting initial cards for handicapping purposes. Handicaps will be allocated in conformity with the scheme prepared by the Council of National Golfing Unions and adopted by the English Golf Union and the Ladies Golf Union, as amended by them from time to time.